



HIDDENWOOD PRESBYTERIAN PRESCHOOL

414 Hiden Boulevard, Newport News, VA 23606

Telephone: 757-595-8351 Fax: 757-596-4932

Website: www.hiddenwoodpreschool.org

4s REGISTRATION FORM 2021-2022

(Please Print)

Child's full name _____ Sex _____

Name child is called _____ Date of birth ____/____/____

Parent name _____ Cell # (____) _____ Work # (____) _____

Parent name _____ Cell # (____) _____ Work # (____) _____

Street Address _____ Home # (____) _____

City, State, Zip _____

E-mail Address(es) _____

*** Prioritize the classes listed below *** Select ONLY those choices which fit your needs or schedule. ***

Class Options	Days	Deposit due at Registration	Monthly Tuition
	3 day - MWF	\$200.00	\$200.00
	5 day - M-F	\$310.00	\$310.00

The director of the Preschool will decide, based on space and requests, which classes will be formed.

Please initial each policy below to indicate that you have read them:

- _____ If you wish to request a certain teacher or have any other requests or concerns, please contact the Preschool office for a confidential request form. Requests are honored whenever possible.
- _____ Parents MUST present an original birth certificate with this form, if this is the child's first year of attendance. Information is verified from the birth certificate; birth certificates are not copied or kept.
- _____ The Commonwealth of Virginia School Entrance Health Form MUST be completed annually after March 1 and turned in BEFORE your child enters the Preschool in September.
 - _____ I understand that if WRITTEN notice of withdrawal is received by April 30th, the deposit will be refunded minus a \$50 administrative processing fee. If WRITTEN notice of withdrawal is received by May 31st, half of the deposit will be refunded. No refunds are given after June 1st. If withdrawal is necessary during the school year, thirty days WRITTEN notice is requested. Payment is by cash or check.
- _____ I understand that my child must be potty trained before starting school. Please refer to the Preschool Potty Training Policy

I have read the Policies of the Preschool and agree to the provisions stated therein.

Parent Signature _____ Date _____

We offer before school care and after school care for 3 and 4-year olds on the days your child is in school.

Would you like to receive registration materials for Extended Day? Yes _____

For Office Use Only
Birth Certificate Information

Place of Birth _____ Date of Birth _____ Birth Certificate # _____ Date Issued _____ Initialed By _____